

Published: 14<sup>th</sup> November 2025

## Important Update: New Visitor & Delivery Procedures at Yorkshire Water (Buttershaw Site)

Effective immediately, Yorkshire Water has implemented new security measures at its Buttershaw site (Western House) in Bradford.

These new procedures affect **all visitors and deliveries**, including those with appointments with SafeMove staff and anyone scheduled to use the public mapping terminal.

Please read the instructions below that apply to your visit. For guidance, an aerial map of the site is presented at the end of this document.

### 1. All Visitors & Deliveries: Parking and Entry

This procedure applies to **everyone** visiting the site, including SafeMove appointments, public mapping terminal users, and delivery drivers.

1. All visitors and delivery vehicles must park in the **Overflow Car Park**.
2. After parking, walk to the **pedestrian entrance** at the main gate. (These locations are indicated on the map below).
3. At the entrance, you will undergo verification checks with security before being allowed on site.

### 2. Instructions for Visitors (Appointments & Mapping Terminal)

#### For Visitors with SafeMove Appointments

- **Book in Advance:** All appointments must be made at least **24 hours in advance**.
- **Security Verification:** Upon arrival at the pedestrian entrance, you must provide the following information to security:
  - Your full name.
  - The name of your contact at SafeMove.

- A direct telephone number for your SafeMove contact.

**Note:** Security will call your SafeMove contact to verify your appointment before allowing you on-site.

## For Visitors Using the Public Mapping Terminal

- **Book in Advance:** Your viewing must be booked at least **48 hours in advance** using the [online booking system here](#).
- **Security Verification:** Upon arrival at the pedestrian entrance, please provide the following:
  - Your full name.
  - The purpose of your visit (using the public mapping terminal).
  - The SafeMove verification number: **0333 220 6664**.

**Note:** Security will call this number to verify your booking.

## 3. Instructions for Deliveries

- **Book in Advance:** All deliveries for SafeMove must be booked in at least **24 hours in advance**. The SafeMove staff member who ordered the goods is responsible for arranging this.
- **Security Verification:** Upon arrival at the pedestrian entrance, the delivery driver must provide the following details:
  - The company they work for.
  - The name of the SafeMove contact the delivery is for.
  - A direct telephone number for that SafeMove contact.

**Note:** Security will call the SafeMove contact given to verify the delivery before granting site access.

Failure to adhere to the above procedure may result in you or your delivery being refused entry to the site.



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