

Regulated Personal Search Report

 Date of Order:
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 Date Search Entered:
 //_

 Case Number:
 0000000

 Client Reference:
 00000000

CLIENT DETAILS

1200 Delta Business Park WELTON ROAD

PROPERTY MADE SUBJECT TO SEARCH

Address Line 1 Address Line 2 Town County Postcode

LOCAL AUTHORITY

Wokingham Borough Council - SHUTE END

WOKINGHAM RG40 1BN

OTHER ROADWAYS, FOOTPATHS, FOOTWAYS

A Plan is attached

Optional enquiries are to be answered (see below)

Additional enquiries are to be attached on a separate sheet

No

OPTIONAL ENQUIRIES

TM Group Ltd

SWINDON

SN5 7XZ

HC	NAL ENQUIRIES				
4.	Road Agreements by Private Bodies		14.	Simplified Planning Zones	
5.	Advertisements		15.	Land Maintenance Notices	
6.	Completion Notices		16.	Mineral Consultation and Safeguarding Areas	
7.	Parks and Countryside		17.	Hazardous Substance Consents	
8.	Pipelines		18.	Environmental and Pollution Notices	
9.	Houses in Multiple Occupation		19.	Food Safety Notices	
0.	Noise Abatement		20.	Hedgerow Notices	
1.	Urban Development Areas		21.	Flood Defence and Land Drainage Consents	
2.	Enterprize Zones, Local Development Orders & Bids		22.	Common Land and Town or Village Green	
3.	Inner Urban Improvement Areas	П			

COMPILED & SUPPLIED BY:

Conveyancing Data Services Limited Tel: 01189 690 839

4 The Pavilions

Ruscombe Business Park Email: info@conveyancingdata.com

Ruscombe, RG10 9NN Company Reg No. 07159470 VAT Reg No: 988993907

Signed:









part of **tm**group

On behalf of Conveyancing Data Services Limited

Page 1 of 8

Notes: The Records were searched by Connor Downes who has no, nor is likely to have, any personal or business relationship with any person involved with the sale of the property.

The Search report was prepared by Farista Singh of Conveyancing Data Services who has no, nor is likely to have, any personal or business relationship with any person involved with the sale of the property.

This search reports information on planning and other matters relating to the subject property only. If required, information relating to other properties in the vicinity can be supplied on receipt of a separate search request.



REPORT OF ENTRIES IN THE LAND CHARGES, PLANNING AND BUILDING REGULATIONS REGISTERS

Local Land Charge Register

Part One	General Financial Charge	None Revealed
Part Two	Specific Financial Charge	None Revealed
Part Three	Planning Charge	77/134 Agreement dated 04/04/1977 made under section 16 and 19 of the Berkshire country council act 1971 Registered date - 18/7/1977
Part Four	Miscellaneous Charges	None Revealed
Part Five	Fenland Ways Maintenance Charge	None Revealed
Part Six	Land Compensation Entries	None Revealed
Part Seven	New Towns Charges	None Revealed
Part Eight	Civil Aviation Charges	None Revealed
Part Nine	Open Cast Coal Charges	None Revealed
Part Ten	Listed Building Entries	None Revealed
Part Eleven	Light Obstruction Notices	None Revealed
Part Twelve	Land Drainage Schemes	None Revealed

Other Details/ Additional Questions

None

PLANNING AND BUILDING REGULATIONS

1.1 Planning & Building Regulation decisions & pending applications

The Local Authority makes planning records readily available from 01/01/1998 only and building control records readily available from 01/01/1993 only. The records have been searched back to that date only. Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications or agreements-

1.1(a)	Planning Permissions	000000 Full application for the proposed erection of a 1no. bedroom ground floor flat and 1no. two bedroom second floor flat following the demolition of the existing garage. Date Received:/_/
		No further information
		CLP/2007/0247 Proposed erection of single storey rear extension to dwelling to form conservatory. Decision - Approve Decision Date/_/
1.1(b)	A Listed Building Consent	Not Applicable
1.1(c)	A Conservation Area Consent	Not Applicable
1.1(d)	A Certificate of Lawfulness of existing Use or Development	None Revealed
1.1(e)	A Certificate of Lawfulness of Proposed Use or Development	None Revealed
1.1(f)	A Certificate of Lawfulness of Proposed Works for Listed Buildings	Not Applicable
1.1(g)	A Heritage Partnership Agreement	Not Applicable
1.1(h)	A Listed Building Consent Order	Not Applicable
1.1(i)	A Local Listed Building Consent Order	Not Applicable
1.1(j)	Building Regulations Approval	None Revealed
1.1(k)	A Building Regulation Completion Certificate and	None Revealed
1.1(l)	Any Building Regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme?	None. Please note, a negative response does not necessarily mean that there has been no work carried out under a Competent Person Scheme as not all Local Authorities record information or hold documentation relating to such schemes. It is advisable to make additional enquiries with the vendor in order to ascertain if they are aware of any work carried out under a Competent Person Self Certification Scheme and if so, whether they are in possession of any documentation
	How can copies he obtained?	Competent Person Self-Certification Scheme Certificates can be obtained either by requesting copies
	How can copies be obtained?	from the vendor or by contacting the appropriate Scheme Managers direct.

Any planning information detailed within this report is specific to the subject property. You may wish to find out about surrounding planning applications by requesting a 'Know Your Location – Planning' report which can be ordered through us.

1.2 Planning Designations and Proposals

1.2 What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan? Wokingham Borough Council Local Plan Adopted 2010

Policies affecting the property: Major Development Locations

Policies within 200m of the property: Thames Basin Heaths SPA 7km Zone Town and District Centres Primary Shopping Areas Areas with a strong presumption against allowing sharp sand and gravel extraction

ROADS AND PUBLIC RIGHTS OF WAY

Roadways, footways and footpaths

2.1 Which of the roads, footways and footpaths named in the application for this search are:

2(a) Highways Maintainable at Public Expense

Faygate Way is adopted

Rear / Side Accessways Maintainable at Public Expense

For further highways information the council advise we apply in writing with an additional fee, please contact the office if you would like to proceed



Regulated 2(b)	Personal Search Report Subject to Adoption and supported by a Bond or Waiver	Not Applicable
2(0)	Subject to Adoption and Supported by a Bond of Walver	
2(c)	To be made up by a Local Authority who will reclaim the cost from the frontagers; or	Not Applicable
2(d)	To be adopted by the Local Authority without reclaiming the cost from the frontagers?	Not Applicable
Public F	Rights of Way	
2.2	Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map? Nor http is n provaris as r	ne revealed. The public rights of way information revealed on this search has been taken from s://wokingham.maps.arcgis.com/apps/webappviewer/index.html?id=efc4f39c97e54f19989e7a1fa94f5d27 ot the Definitive Map and cannot be regarded as the legal record of public rights of way. It is guidance wided for indicative purposes only. This is particularly important when there are legal consequences ing from information obtained from the map. The information contained within this map has been deemed more current than the Definitive Map held at the County Council. Should you prefer that only the details of Definitive Map and Statement are disclosed, please do not hesitate to contact us directly.
2.3	Are there any pending applications to record a public right of way that abuts, or crosses the property, on a definitive map or revised definitive map?	
2.4	Are there any legal orders to stop up, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?	
2.5	If so, please attach a plan showing the approximate route	Applicable
Apart fr	MATTERS om matters entered on the registers of the Local d Required for Public Purpose Is the property included in land required for public purposes?	al Land Charges, do any of the following matters apply to the property?
		-
3.2 Land	d to be acquired for Road works Is the property included in land to be acquired for road works?	No
3.3 Drai	nage Matters	
3.3(a)	Is the property served by a sustainable urban drainage system (SuDS)?	No
3.3(b)	Are there SuDS features within the boundary of the property? If yes, is the owner responsible for maintenance?	Not Applicable
3.3(c)	If the property benefits from a SuDS for which there is a charge, who bills the property for the surface water drainage charge	Not Applicable
3.4 Near	rby Road Schemes	
Is the prop	perty (or will it be) within 200metres of any of the following-	
3.4(a)	The centre line of a new trunk road or special road specified in any order, draft order or scheme;	None revealed in available Public Register
3.4(b)	The centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway;	None revealed in available Public Register
3.4(c)	The outer limits of construction works for a proposed alteration or improvement to an existing road, involving (i) construction of a roundabout (other than a mini roundabout); or (ii) widening by construction of one or more additional traffic lanes;	None revealed in available Public Register
3.4(d)	The outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; or (iii) construction of a roundabout (other	None revealed in available Public Register

than a mini roundabout) or widening by construction of one or more additional traffic lanes;

Page 4 of 8

Regulated Personal Search Report

3.4(e) The centre line of the proposed route of a new road under proposals published for public consultation; or

3.4(f) The outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction of a roundabout (other than a mini roundabout); or (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation?

None revealed in available Public Register	
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None revealed in available Public Register

3.5 Nearby Railway schemes

- 3.5(a) Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?
- **3.5(b)** Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?

None revealed in available Public Register

None revealed in available public register

3.6 Traffic Schemes

Has a local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named on the front page) which are within 200 metres of the boundaries of the property –

3.6(a)	Permanent stopping up or diversion;	None revealed in available Public Register
3.6(b)	Waiting or loading restrictions;	None revealed in available Public Register
3.6(c)	One way driving;	None revealed in available Public Register
3.6(d)	Prohibition of driving;	None revealed in available Public Register
3.6(e)	Pedestrianisation;	None revealed in available Public Register
3.6(f)	Vehicle width or weight restricting;	None revealed in available Public Register
3.6(g)	Traffic calming works including road humps;	None revealed in available Public Register
3.6(h)	Residents parking controls;	None revealed in available Public Register
3.6(i)	Minor road widening or improvement;	None revealed in available Public Register
3.6(j)	Pedestrian crossings;	None revealed in available Public Register
3.6(k)	Cycle tracks; or	None revealed in available Public Register
3.6(I)	Bridge Building	None revealed in available Public Register

3.7 Outstanding Notices

Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this form?

3.7(a)	Building Works	None registered with Land Charges
3.7(b)	Environment	None registered with Land Charges
3.7(c)	Health and Safety	None registered with Land Charges
3.7(d)	Housing	None registered with Land Charges
3.7(e)	Highways	None registered with Land Charges
3.7(f)	Public Health	None registered with Land Charges
3.7(g)	Flood and Coastal Erosion Risk Management	None registered with Land Charges

3.8 Contravention of Building Regulations

Page 5 of 8 Case/Search Number: 2450278



Has a local authority authorised in relation to the property any proceedings for the contravention of any provision contained in building regulations?

None Known	

3.9 Notices, Orders, Directions and Proceedings under Planning Acts

Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following -

3.9(a) An enforcement notice; 3.9(b) A stop notice; No A listed building enforcement notice; No No A planning contravention notice; No A planning contravention notice; No Another notice relating to breach of planning control; No A listed buildings repairs notice; Not Applicable Not Applicable In the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation; 3.9(i) A building preservation notice; No A direction restricting permitted development; No An order revoking or modifying planning permission; No An order requiring discontinuance of use or alteration or removal of building or works; 3.9(i) A tree preservation order; or No No No No No No No No No			
3.9(c) A listed building enforcement notice; Not Applicable No 3.9(d) A breach of condition notice; No 3.9(e) A planning contravention notice; No 3.9(f) Another notice relating to breach of planning control; No 3.9(g) A listed buildings repairs notice; Not Applicable Not Applicable	3.9(a)	An enforcement notice;	No
3.9(d) A breach of condition notice; No 3.9(e) A planning contravention notice; No 3.9(f) Another notice relating to breach of planning control; No 3.9(g) A listed buildings repairs notice; Not Applicable In the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation; 3.9(i) A building preservation notice; No 3.9(j) A direction restricting permitted development; No 3.9(k) An order revoking or modifying planning permission; 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No No No No No No No No No	3.9(b)	A stop notice;	No
3.9(e) A planning contravention notice; No 3.9(f) Another notice relating to breach of planning control; No 3.9(g) A listed buildings repairs notice; Not Applicable In the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation; 3.9(i) A building preservation notice; No 3.9(j) A direction restricting permitted development; No 3.9(k) An order revoking or modifying planning permission; No 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No	3.9(c)	A listed building enforcement notice;	Not Applicable
3.9(f) Another notice relating to breach of planning control; No 3.9(g) A listed buildings repairs notice; Not Applicable 3.9(h) In the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation; 3.9(i) A building preservation notice; No 3.9(j) A direction restricting permitted development; No 3.9(k) An order revoking or modifying planning permission; 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No No No No No No No No No	3.9(d)	A breach of condition notice;	No
3.9(g) A listed buildings repairs notice; Not Applicable	3.9(e)	A planning contravention notice;	No
3.9(h) In the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation; 3.9(i) A building preservation notice; 3.9(j) A direction restricting permitted development; 3.9(k) An order revoking or modifying planning permission; 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No No No No No No No No No	3.9(f)	Another notice relating to breach of planning control;	No
disrepair, a compulsory purchase order with a direction for minimum compensation; 3.9(i) A building preservation notice; No 3.9(j) A direction restricting permitted development; No 3.9(k) An order revoking or modifying planning permission; No 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No No No No No No No No No	3.9(g)	A listed buildings repairs notice;	Not Applicable
3.9(j) A direction restricting permitted development; No 3.9(k) An order revoking or modifying planning permission; No 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No 3.9(n) Proceedings to enforce a planning agreement or planning No	3.9(h)	disrepair, a compulsory purchase order with a direction for	Not Applicable
3.9(k) An order revoking or modifying planning permission; No 3.9(l) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No No No No No	3.9(i)	A building preservation notice;	No
3.9(I) An order requiring discontinuance of use or alteration or removal of building or works; 3.9(m) A tree preservation order; or No No No No No	3.9(j)	A direction restricting permitted development;	No
removal of building or works; 3.9(m) A tree preservation order; or No No No	3.9(k)	An order revoking or modifying planning permission;	No
3.9(n) Proceedings to enforce a planning agreement or planning No	3.9(I)		No
	3.9(m)	A tree preservation order; or	No
	3.9(n)		No

3.10 Community Infrastructure Levy (CIL)

3.10(a) Is there a CIL charging schedule?

A liability notice?

3.10(b)i

Yes, the CIL Charging Schedule for Wokingham Borough Council was Adopted by the Council on 19/02/2015 and came into Operation on 06/04/2015. For further information, please contact https://www.wokingham.gov.uk/planning-policy/community-infrastructure-levy/communityinfrastructure-levy-explained/

If yes, do any of the following subsist in relation to the property, or has a Local Authority decided to issue, serve, make or commence any of the following: No

3.10(b)ii	A notice of chargeable development?	No
3.10(b)iii	A demand notice?	No
3.10(b)iv	A default liability notice?	No
3.10(b)v	An assumption of liability notice?	No
3.10(b)vi	A commencement notice?	No
3.10(c)	Has any demand notice been suspended?	No
3.10(d)	Has the Local Authority received full or part payment of any CIL liability?	No
3.10(e)	Has the Local Authority received any appeal against any of the above?	No
3.10(f)	Has a decision been taken to apply for a liability order?	No
3.10(g)	Has a liability order been granted?	No
3.10(h)	Have any other enforcement measures been taken?	No

3.11 Conservation Area

Page 6 of 8 Case/Search Number: 2450278



	Personal Search Report owing apply in relation to the property –	
3.11(a)	The making of the area a Conservation Area before 31 August 1974	No
3.11(b)	An unimplemented resolution to designate the area a Conservation Area?	No
	mpulsory Purchases	
3.12	Has any enforceable order or decision been made to compulsorily purchase or acquire the property?	No
3.13 Co	ntaminated Land	
	the following apply (including any relating to land adjacent to or adis in such a condition that harm or pollution of controlled waters m	ioining the property which has been identified as contaminated land ight be caused on the property –

3.13(a)	A contaminated land notice;	No
3.13(b)	In relation to a register maintained under section 78R of the Environmental Protection Act 1990: (i) a decision to make an entry; or (ii) an entry; or	No
3.13(c)	Consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation	No

The Environmental Act 1995 has introduced a new contaminated land regime (under Part 11A Environmental Protection Act 1990), which became effective in April 2000.

As a consequence Local Authorities are under a duty to prepare reports on contamination in their respective areas and to prepare an appropriate local strategy. Local Authorities must from time to time inspect their areas for sites that are contaminated, and to take appropriate action against those seriously contaminated.

Local Authorities are to also keep registers of remediation notices and contaminated land sites identified under S.78R. This will not be a listing of contaminated sites but will be a list of sites identified as contaminated in respect of which remediation notices have been served and will include information about the condition of the land in question.

3.14 Radon Gas

notice?

3.14 Do records indicate that the property is in a "Radon Affected Area" as identified by Public Health England or Public Health Wales?

< 1% of properties are above the Action Level

Further information about Radon Gas can be obtained from https://www.wales.nhs.uk/sitesplus/888/page/81979/

3.15 Assets of Community Value

Has the property been nominated as an asset of community value? If so:-

3.15(a)	Has the property been nominated as an asset of community value? If so:-	No	
3.15(a)i	Is it listed as an asset of community value?	No	
3.15(a)ii	Was it excluded and placed on the "nominated but not listed" list?	No	
3.15(a)iii	Has the listing expired?	Not Applicable	
3.15(a)iv	Is the Local Authority reviewing or proposing to review the listing?	Not Applicable	
3.15(a)v	Are there any subsisting appeals against the listing?	Not Applicable	
If the property is listed			

Regulated Personal Search Report		
3.15(b)i	Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	Not Applicable
3.15(b)ii	Has the Local Authority received a notice of disposal?	Not Applicable
3.15(b)iii	Has any community interest group requested to be treated as a bidder?	Not Applicable

SPECIFIC INFORMATION SOURCES USED TO COMPLETE PART 1 OF THIS REPORT

Inspection of the Local Land Charges Register.

Inspection of the Planning Register.

Inspection of the Local or Unitary Development Plans.

Inspection of the Register of Adopted Highways.

Inspection of the Councils Transport & Policies Program.

Inspection of the Local and/or County Council websites.

Inspection of Government/Environment Agency websites.

Enquiries made verbally to a member of the Council.

Enquiries made of an Internal Proprietary Database (IPD).

Inspection of the Enforcement, Stop and breech of Conditions Register.

Inspection of the Tree Preservation Order Register.

Inspection of the Conservation Order Register.

Inspection of the Contaminated Land Register.

Inspection of Ordnance Survey Mapping

Radon Data Source: Groundsure Ltd.

https://www.gov.uk/government/collections/community-infrastructure-levy-appeal-decisions

http://CiL.quod.com

Additional Information

Reference Source Information

Save for information provided verbally by a member of the council, all the information in this report has been obtained by inspection of the Local Land Charges Register, the Planning Register, the Local Unitary Development Plans, the Register of Adopted Highways, the councils Transport Policies Programme, the local and/or county websites. If you wish to obtain copies of any documents you should submit a written application to the council offices detailed above.

TERMS AND CONDITIONS – Personal Local Authority Searches

For the purposes of these terms and conditions any references to 'the company' means Conveyancing Data Services Ltd (CDS) or the compiler shown on the front page and any third party organisations, search agencies, associates, partners or employees used during the course of legitimate business.

- 1. The company provides information and services relating to property searches carried out on properties in England and Wales only. In providing search reports and services we will comply with the Search Code.
- 2. Search requests made via CDS Online must include full postal address. Should no location plan be included, the company will not accept responsibility for any errors or omissions in the results of the search.
- 3. All searches are carried out by trained and competent Search Agents using reasonable care and skill so that all interested parties can rely on the report.
- 4. The information contained in the Local Authority Search Report has been obtained by a personal inspection of public and other registers made available by the local authority and any other relevant organisations in the public domain. The company accepts no responsibility for revealing incomplete or inaccurate information, where the error is a direct result of defective source material.
- 5. In the event that certain Con29 Part 1 questions cannot be answered due to Local Authority or other restrictions a note of the restriction and method of obtaining said answers will be included in the report.
- 6. Where information has been sourced from additional sources, the company will inform you of these sources within the report.
- 7. Where additional information forms an essential part of a search, it is the obligation of the client to inform the company at the outset.
- 8. Where such information is readily available at no cost, (e.g. adopted sewers, public rights of way etc.) it will be included within the results of a standard search with no charge.
- 9. Where such information is only available at an additional cost/time element, the company undertakes to inform the client of any additional fees that may be chargeable for obtaining such information up front.
- 10. Where the client requests 'copy documents' from the Local Authority, the company undertakes to inform the client in advance of any additional fees chargeable for this service.
- 11. Where the client requests additional Con 29 Part II enquiries the company undertakes to inform the client of any additional fees at the point of order.
- 12. The company aims to return all search results within five working days. However, this may not always be feasible due to Local Authority appointment systems or other reasons outside of the company's control. The company will not accept liability for any loss, financial or otherwise, incurred by the client, as a result of delayed search results.
- 13. Search Reports can be downloaded from the CDS Online web site.
- 14. The company and any third party Search Agents liability will be limited to an amount not exceeding £10 million in respect of any individual claim through the company's Professional Indemnity policy.
- 15. If the Client chooses not to disclose the value of the property in the order process, the company will assume the value is less than £10 million. If the Client subsequently discovers that the property value exceeds £10 million they must inform the company within 7 days of receipt of the Private Local Authority Search report. The company reserves the right to charge the Client an additional premium to cover the increased insurance risk.
- 16. Drainage information provided as part of the search report is taken from public sewer records and only reveals the position of the nearest public sewers. No guarantee is given or implied that the searched property is connected to the sewer identified. Clients are recommended to obtain a full Water Report from the relevant Water Company.
- 17. Search Reports remain the property of the company until all agreed terms have been fulfilled.
- 18. The company reserves the right to withhold results until payment has been received.
- 19. All information held by the company is covered by the Data Protection Act 2018 which include provision for compliance with the General Data Protection Regulations (GDPR). Our Privacy Policy explains how we store, protect and use your personal data and can be viewed at http://www.conveyancingdata.com/pub/privacy_statement_final_for_cd.pdf.
- 20. Each search is deemed to be an individual contract governed by English Law.
- 21. The company maintains contractual relationships with clients and suppliers who are involved in the Conveyancing process in the UK; to the knowledge of the company no person who;
 - a. Conducted the search
 - b. Prepared the search report

has any undeclared interest, personal or business relationship with any persons involved in the sale of the property. The company cannot accept any liability for failing to disclose these relationships where the involvement of any of the parties in the transaction was not made known to the company at the time of compiling the search.

- 22. Independent dispute resolution. If you make a complaint and we are unable to resolve it to your satisfaction you may refer the complaint to The Property Ombudsman scheme (website www.tpos.co.uk, email: admin@tpos.co.uk). We will co-operate fully with the Ombudsman during an investigation and comply with his final decision.
- 23. The company's complaints procedure is shown below.



IMPORTANT CONSUMER PROTECTION INFORMATION



This search has been produced by Conveyancing Data Services Ltd (4 The Pavilions, Ruscombe Business Park, Ruscombe, RG10 9NN. T: 0118 9690839) which is registered with the Property Codes Compliance Board (PCCB) as a subscriber to the Search Code. The PCCB independently monitors how registered search firms maintain compliance with the Code.

The Search Code:

- provides protection for homebuyers, sellers, estate agents, conveyancers and mortgage lenders who rely on the information included in property search reports undertaken by subscribers on residential and commercial property within the United Kingdom
- sets out minimum standards which firms compiling and selling search reports have to meet
- · promotes the best practice and quality standards within the industry for the benefit of consumers and property professionals
- enables consumers and property professionals to have confidence in firms which subscribe to the code, their products and services.

By giving you this information, the search firm is confirming that they keep to the principles of the Code. This provides important protection for you.

The Code's core principles

Firms which subscribe to the Search Code will:

- display the Search Code logo prominently on their search reports
- act with integrity and carry out work with due skill, care and diligence
- at all times maintain adequate and appropriate insurance to protect consumers
- conduct business in an honest, fair and professional manner
- handle complaints speedily and fairly
- ensure that products and services comply with industry registration rules and standards and relevant laws
- monitor their compliance with the Code

COMPLAINTS

If you have a query or complaint about your search, you should raise it directly with the search firm, and if appropriate ask for any complaint to be considered under their formal internal complaints procedure. If you remain dissatisfied with the firm's final response, after your complaint has been formally considered, or if the firm has exceeded the response timescales, you may refer your complaint for consideration under The Property Ombudsman scheme (TPOs). The Ombudsman can award compensation of up to £5,000 to you if he finds that you have suffered actual financial loss and/or aggravation, distress or inconvenience as a result of your search provider failing to keep to the Code.

Please note that all queries or complaints regarding your search should be directed to your search provider in the first instance, not to TPOs or to the PCCB.

TPOs Contact Details:

The Property Ombudsman scheme Milford House 43-55 Milford Street Salisbury Wiltshire SP1 2BP Tel: 01722 333306

Fax: 01722 332296 Email: admin@tpos.co.uk

You can get more information about the PCCB from www.propertycodes.org.uk.

PLEASE ASK YOUR SEARCH PROVIDER IF YOU WOULD LIKE A COPY OF THE SEARCH CODE

COMPLAINTS PROCEDURE

If you want to make a complaint, we will:

- Acknowledge it within 5 working days of receipt.
- Normally deal with it fully and provide a final response, in writing, within 20 working days of receipt.
- Keep you informed by letter, telephone or e-mail, as you prefer, if we need more time.
- Provide a final response, in writing, at the latest within 40 working days of receipt.
- Liaise, at your request, with anyone acting formally on your behalf.

Complaints should be sent to: Lee Richards, Operations Director & Codes Compliance Officer. Conveyancing Data Services Ltd, 4 The Pavilions, Ruscombe Business Park, Ruscombe, RG10 9NN. T:0118 9690839. Email: info@conveyancingdata.com.

If you are not satisfied with our final response, or if we exceed the response timescales, you may refer the complaint to The Property Ombudsman scheme (TPOs): Tel: 01722 333306, E-mail: admin@tpos.co.uk.

We will co-operate fully with the Ombudsman during an investigation and comply with his final decision.



SEARCH REPORT INSURANCE POLICY

Form No.: SRIP 04/14

Policy Issuer: Conveyancing Data Services Ltd

Policy Number: SRIP (E&W) 60-076- 2450278

This policy

This policy has been issued by the *Policy Issuer*, on *Our* behalf when issuing the *Search Report*.

This policy consists of 4 pages, is the entire contract between You and Us, and is effective from the Policy Date.

The insurance given under this policy is a contract of indemnity against actual monetary loss and is subject to all of the terms, conditions, and exclusions contained or referred to within this policy.

The words in bold italics have the meanings set out within this policy.

Our, Us and We mean First Title Insurance plc, company registration number 01112603.

What this policy covers

We indemnify You, subject to the terms and conditions of this policy against Actual Loss, not exceeding the Maximum Limit of Indemnity, that You suffer as a result of an Adverse Entry.

An *Adverse Entry* means any matter(s) having a detrimental effect on the market value of the *Property*, that would or should have been disclosed in an *Official Local Authority Search Result* had one been carried out in relation to the *Property* on the *Policy Date*, but was not disclosed in the *Search Report*. This includes where the *Appropriate Body*'s registers and information and/or the answers provided by the *Appropriate Body* for the purposes of the *Search Report* were incorrect as at the *Policy Date* due to the *Appropriate Body*'s error or omission.

Actual Loss means:

- where You are the Buyer:
 - o the difference between:
 - I. the price **You** actually paid for the **Property** or the **Market Value** of the **Property** as at the **Policy Date** assuming there is no **Adverse Entry**, whichever is the lesser; and
 - II. the Market Value of the Property at the Policy Date as reduced by the Adverse Entry; and/or
 - o the cost of demolishing, altering or reinstating any part of the **Property** to comply with an **Order**; and/or
 - o the shortfall in the repayment of any loan or other financial liabilities that are secured against the **Property** when **You** sell the **Property**, such shortfall being a direct result of an **Adverse Entry**; and/or
 - o where the Adverse Entry relates to a financial charge or liability, the amount of that charge or liability.
- where **You** are the **Lender**:
 - a shortfall in the repayment of the outstanding loan amount upon sale of the *Property* by *You*, which arises directly as a result of an *Adverse Entry*.

The Maximum Limit of Indemnity under this policy is £2,000,000.

Who this policy covers

This policy only insures You, meaning:

- the Buyer: the person or persons who has/have Purchased the Property in reliance upon the Search Report; and/or
- the Lender: the person or body who has loaned the Buyer money, in return for the loan being secured against the Property;

as applicable in the context, and Your has a similar meaning.

Apart from *Us*, only *You* may enforce all or any part of this policy and the rights and interests arising from or connected with it. This means that the Contracts (Rights of Third Parties) Act 1999 does not apply to this policy in relation to any third party rights or interest. This means that this policy does not insure any person *Purchasing* the *Property* from *You* or their lender.

Your rights and interests under this policy shall not be prejudiced by any act or omission of any other party who is insured under this policy.



What this policy excludes

We do not insure You, and will have no obligation to indemnify You for Actual Loss, in relation to any and/or all of the following risks, including but not limited to an Adverse Entry, that:

- You create, allow or agree to at any time;
- are Known to You but not to Us on or before the Policy Date;
- do not cause You any Actual Loss;
- occur or come into existence after the Policy Date;
- are created by an error or omission of the *Policy Issuer* or the private search provider who obtained the information for the *Search Report* for the *Policy Issuer*, if applicable;
- are disclosed to You during negotiation, correspondence, in reply to enquiries before contract or as a result of a subsequent search of matters
 affecting the Property which has been carried out prior to You being legally obliged to Purchase the Property or, in relation to the Lender, the loan
 being advanced;
- would be dealt with under a buildings and/or contents insurance policy.

In the event of a claim

You must notify **Us** in writing, using either of the methods set out below in the **Contacting Us** section, as soon as possible, and in any event within 10 days, after **You** become aware of any claim, or circumstance or matter which might entitle **You** to make a claim under this policy. For the avoidance of doubt, notification must be sent even if **Actual Loss** has not at that time been incurred or calculated. The notification must contain details of the claim, or circumstance or matter.

We will require a copy of the Search Report together with evidence to show that the Adverse Entry would or should have been disclosed in an Official Local Authority Search Result had one been carried out on the Policy Date.

You must co-operate with **Us** fully in relation to this policy, and not do anything or fail to do anything that adversely affects **Our** ability to attend to the claim and/or dispute or defend any challenge or claim or to commence any action against other persons.

You must, within 90 days of notifying Us of the claim, circumstance or matter, provide Us with a written statement detailing the amount of Your Actual Loss and the method that You used to compute that amount.

Our obligations in the event of a claim

In the event of a notification of a claim, or a circumstance or matter which might entitle **You** to make a claim under this policy or if **We** become aware of an **Adverse Entry**, **We** will, if **We** accept the claim, and subject to the terms and conditions of this policy and as the circumstances may require, do any one or more of the following:

- pay the amount of *Your Actual Loss*, not to exceed the *Maximum Limit of Indemnity*, that *You* have incurred as a result of the *Adverse Entry*, and any *Authorised Expenses*, if applicable;
- in relation to the Lender, We may purchase the debt from You by paying to You the amount of the loan that is outstanding together with any interest and Authorised Expenses, if applicable. In these circumstances, You must transfer or assign the loan and charge that is secured against the Property together with any collateral securities and credit enhancements to Us on receipt of payment and give all necessary notices of that transfer or assignment:
- pay or otherwise settle any claim with other parties for or in Your name together with any Authorised Expenses, if applicable;
- at *Our* absolute discretion, defend *You*, including but not limited to in litigation, in relation to the *Adverse Entry. We* will pay any and all costs that *We* incur in that defence and shall act without unreasonable delay. *We* can end this duty to defend at any time. *We* will be entitled to select the lawyer, surveyor and/or valuer to act and *We* will not be liable for and will not pay the fees of any other lawyer, surveyor and/or valuer.

We may pursue any litigation (including appeals) to final determination by a court and reserve the right at Our sole discretion to appeal any judgment or order.

We will keep You up to date on all matters arising under a claim.

When the extent of *Your Actual Loss* and *Our* liability under this policy have been finally determined, *We* will pay that amount within 30 days of its determination.



Limitation and reduction of Our liability

We will not be liable to indemnify You:

- if We remove any matter giving rise to Your claim under this policy in a reasonably diligent manner by any method, including litigation; and/or
- if We have taken any of the actions set out in the Our obligations in the event of a claim section; and/or
- until litigation, including appeals, in relation to a claim conducted by **Us** (or by **You** with **Our** authorisation) has been finally determined by a court; and/or
- for liability voluntarily assumed by **You** in negotiating or settling any claim or litigation without **Our** prior written consent.

Our obligations to **You** under this policy may be reduced in part or in whole if **You** refuse to co-operate with **Us** and any of **Your** actions or omissions adversely affects **Our** ability to attend to the claim and/or dispute or defend any challenge or claim or to commence any action against other persons. **We** reserve the right to recover any sums that **We** have paid out under this policy from **You** in such an event.

You must comply with all of the terms and conditions contained or referred to in this policy. Failure to comply may result in **Us** rejecting or withdrawing from a claim made by **You** under it.

The amount of indemnity cover payable by *Us* under this policy will be reduced or terminated (as the case may be) by any or all of the following:

- all payments under this policy, except for Authorised Expenses;
- the payment by any person of all or part of the debt or any other obligation secured by a mortgage or other charge over the **Property** or any voluntary, partial or full satisfaction or release of such mortgage or charge to the extent of the satisfaction or release;
- the amount by which Your acts or omissions have increased Our liability or reduced Our ability to recover amounts from third parties.

Subrogation

If **We** agree to indemnify or defend **You** under this policy in respect of any claim then, regardless of whether or not actual payment has been made, **We** will immediately be subrogated to any rights, contractual or otherwise, which **You** may have in connection with that claim, the mortgage or the **Property**. If **We** ask, **You** must transfer to **Us** all of **Your** rights and remedies against any person or property that, in **Our** opinion, might be necessary to perfect this right of subrogation.

Governing law and jurisdiction

This policy will be governed by the law of England and Wales and the courts of England and Wales

Cancelling this policy

It is not possible to cancel this policy as it insures more than one party. No refund of premium will be payable in any circumstance.

Privacy Policy

Our privacy notice has been updated to reflect how We use Your personal data in accordance with the General Data Protection Regulation from 25th May 2018. The details of the privacy notice can be found here or if You wish to view the privacy notice on Our website at www.firsttitle.co.uk/privacy.

Complaints

We intend to give **You** the best possible service but if **You** do have any questions or concerns about this policy or the handling of a claim, **You** should, in the first instance, contact **Our** Risk and Compliance Department:

- by post, to Our registered office (which as at the Policy Date is ECA Court, 24-26 South Park, Sevenoaks, Kent, TN13 1DU); and/or
- by e-mail, to complaints@firsttitle.co.uk.

To assist a quick and efficient response, please ensure that the letter/e-mail includes the form number and policy number (both of which are located at the top of this policy), the *Policy Date*, the name of the *Policy Issuer* and the *Property* address.

Details of *Our* internal complaint-handling procedures are available on request.

You have the right, in the event that it is not possible to reach an agreement, to make an appeal to the Financial Ombudsman Service, whose current contact details are: Exchange Tower, London E14 9SR. Telephone: 0800 023 4567 or 0300 123 9123.

The above complaints procedure is in addition to **Your** statutory rights as a consumer. For further information about **Your** statutory rights please contact the relevant local authority Trading Standards Service or the Citizens Advice Bureau.



Financial Services Compensation Scheme

We are covered by the Financial Services Compensation Scheme. **You** may be entitled to compensation from the scheme in the unlikely event that **We** cannot meet **Our** financial responsibilities. The FSCS will meet 90% of **Your** claim, without any upper limit. Further information about compensation scheme arrangements can be obtained from the FSCS at www.fscs.org.uk or by telephoning 0800 678 1100 or 020 7741 4100.

Contacting Us

We can be contacted via the following methods:

- by post, to Our registered office (which as at the Policy Date is ECA Court, 24-26 South Park, Sevenoaks, Kent, TN13 1DU). Please mark the letter
 for the attention of the Claims Department; and/or
- by e-mail, to <u>claims@firsttitle.co.uk</u>.

You must ensure that the letter/e-mail includes the form number and policy number (both of which are located at the top of this policy), the **Policy Date**, the name of the **Policy Issuer** and the **Property** address.

Regulation

We are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under register number 202103.

Definitions and interpretation

In addition to the definitions set out above, the words in bold and italics have the meanings set out below:

Appropriate Body a local authority or other public body responsible for maintaining the registers and information that are covered by Forms

LLC1 and Part 1 (Standard Enquiries) of Form CON29 (Law Society Copyright, as amended).

Authorised Expenses any costs, legal fees and expenses that We are obliged to pay under this policy and have approved in writing.

Known having actual knowledge and not constructive knowledge or notice which may be imparted by matters appearing in public

records established by local government or other relevant public bodies or from one of the other insured parties under

this policy.

Market Value the average of two valuations of the market value carried out by independent and suitably qualified valuers appointed

respectively by You and Us.

Official Local Authority direct responses from an Appropriate Body to an application made to it under Forms LLC1 and Part

Search Result 1 (Standard Enquiries) of Form CON29 (Law Society Copyright, as amended).

Order a final order of a court of competent jurisdiction, local authority or other public body made in respect of an Adverse Entry.

Policy Date the date the Search Report is dated.

 Purchase, Purchasing
 buying the freehold or leasehold estate in the Property.

 Purchased
 bought the freehold or leasehold estate in the Property.

Property the single private residential property specified in the **Search Report**, that is located in England or Wales and in existence

as at the *Policy Date* and which shall continue to be used for residential purposes.

Search Report the report that has been issued by the **Policy Issuer** and provides responses to the questions and information requested

in Forms LLC1 and Part 1 (Standard Enquiries) of Form CON29 (Law Society Copyright, as amended).

The headings used in this policy are for ease of reference only and shall not affect the interpretation or construction of this policy.

In the event that any provision of this policy is held to be invalid or unenforceable under any law, that provision may be ignored so that the rest of this policy remains valid and enforceable.

Signed on behalf of First Title Insurance plo

Βv

Authorised Signatory

© First Title Insurance plc 2019



Conveyancing Data Services Ltd 4 The Pavilions Ruscombe Business Park Ruscombe RG10 9NN

The Financial Conduct Authority ("FCA"). The FCA is responsible for the conduct of firms in relation to their customers in the UK. They focus mainly on protecting consumers and ensuring areas, such as Treating Customers Fairly (TCF), is embedded within all firms.

The FCA regulations require us to give you this document. Use this information to decide of our services are right for you.

Whose products do we offer? We only offer title indemnity insurance products from First Title Insurance plc.

What service will we provide you? You will not receive advice or a recommendation from us regarding title indemnity insurance policies.

What will you have to pay us for our services? There is no fee payable to us for organising the title indemnity insurance.

Do we receive commission for our services? We arrange the policy with the insurer on your behalf. We receive commission from the insurer, which is a percentage of the total premium.

Who regulates us? Conveyancing Data Services Ltd is an appointed representative of First Title Insurance plc, which is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Conveyancing Data Services Ltd's Registration number is 531163. You can check this on the FCA's Register by visiting the FCA's website https://register.fca.org.uk/s/ or by contacting the FCA on 0800 111 6768.

Title Indemnity Insurance Policies - Demands and Needs

This product meets the demands and needs of those who wish to ensure that their property title indemnity insurance requirements are met now and in the future.

The title indemnity insurance policy products from First Title Insurance plc only cover actual loss as described in the respective policy terms and conditions.

We only deal with First Title Insurance plc for title indemnity insurance policies. First Title Insurance plc being an insurance company authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Please also refer to the attached policy and retain these documents for future reference.

Insurance Product Information Document Legal Indemnity Insurance



Insurer: First Title Insurance plc

Product: Search Report Insurance

First Title Insurance plc is the Insurer for your Policy and is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority with reference number 202103. First Title Insurance plc is registered in England under company number 01112603. Registered office: ECA Court, 24-26 South Park, Sevenoaks, Kent, TN13 1DU.

This Insurance Product Information Document outlines some important features of the insurance Policy the Insured has been offered. It does not contain the whole terms and conditions, it is not part of the Policy and it does not commit us to provide insurance on these or any other terms. It is important that this is read in conjunction with the pre-contractual documentation and the Policy itself. All capitalised terms refer to terms defined within the Policy.

What is this type of insurance? Search Report Insurance



What is insured?

- ✓ The Buyer and/or Lender are covered for Actual Loss up to £2,000,000.00.
- Authorised Expenses are also covered in addition to the Policy Amount.
- Payment of claims will be made within 30 days of determination of the extent of Actual Loss and First Title Insurance plc's liability under the policy.
- ✓ The risk insured is:

Actual Loss that You suffer as a result of an Adverse Entry:

An Adverse Entry means any matter(s) having a detrimental effect on the market value of the Property, that would or should have been disclosed in an Official Local Authority Search Result had one been carried out in relation to the Property on the Policy Date, but was not disclosed in the Search report. This includes where the Appropriate Body's registers and information and/or the answers provided by the Appropriate Body for the purposes of the Search Report were incorrect as at the Policy Date due to the Appropriate Body's error or omission.

✓ The policy also provides additional comfort for Insured parties as the interest of any Insured will not be prejudiced by any act or default by any other Insured which might otherwise invalidate or reduce the indemnity provided by the policy.



What is not insured?

First Title Insurance plc will not indemnify an Insured against Actual Loss, will not have a duty to defend and will not be obliged to pay Authorised Expenses resulting from risks or Adverse Entries that:

- You create, allow or agree to at any time;
- Are known to You but not to First Title Insurance plc on or before the Policy Date;
- Do not cause You any Actual Loss;
- Occur or come into existence after the Policy Date:
- Are created by an error or omission of the Policy Issuer or the private search provider who obtained the information for the Search Report for the Policy Issuer (if applicable);
- Are disclosed to You during negotiation, correspondence, in reply to enquiries before contract or as a result of a subsequent search of matters affecting the Property which has been carried out prior to You being legally obliged to Purchase the Property (or in relation to the Lender, the loan being advanced);
- Would be dealt with under a buildings and/or contents insurance policy;
- Result from any fees incurred by a lawyer and/or a surveyor and/or valuer instructed by anyone other than First Title Insurance plc.



Are there any restrictions on cover?

- First Title Insurance plc will not be liable or its liability may be reduced in part or in whole in the event that:
 - ! You voluntarily assume liability in negotiating or settling any claim or litigation without First Title Insurance plc's prior written consent;
 - ! You refuse to co-operate with First Title Insurance plc;
 - Your actions or omissions adversely affect First Title Insurance plc's ability to attend to the claim and/or dispute or defend any challenge or claim or to commence any action against other persons (a right of recovery is reserved in respect of any sums paid out in such instances);
 - ! Your acts or omissions increase First Title Insurance plc's liability or reduce First Title Insurance plc's ability to recover amounts from third parties;

- ! the use of the Property is not as a single private residential property;
- First Title Insurance plc's maximum liability under the policy will be:
 - £2,000,000.00; and
 - Authorised Expenses.



Where am I covered?

✓ The coverage is for the single private residential property specified in the Search Report that is located in England or Wales and in existence at Policy Date.



What are my obligations?

- You must :
 - continue to use the Property for residential purposes;
 - notify First Title Insurance plc in writing, as soon as possible (and in any event within 10 days) of becoming aware
 of any claim, circumstance or matter which might entitle You to make a claim under the policy;
 - produce a copy of the Search Report together with evidence to show that the Adverse Entry would or should have been disclosed in an Official Local Authority Search Result had one been carried out on the Policy Date;
 - co-operate with First Title Insurance plc in respect of any action which First Title Insurance plc takes or wishes
 to take under the policy;
 - not do anything or fail to do anything that adversely affects First Title Insurance plc's ability to attend to a claim and/or dispute or defend any challenge or commence any action against other persons;
 - transfer all rights and remedies against any person or property which, in First Title Insurance plc's opinion might be necessary to perfect any right of subrogation;
 - in the case of the Lender, if requested, transfer or assign the loan and charge that is secured against the Property together with any collateral securities and credit enhancements to First Title Insurance plc (and give all necessary notices of that transfer or assignment), following payment of the Actual Loss;
 - not assume any liabilities by negotiation or settling any claim or litigation without First Title Insurance plc's prior written consent;
 - permit First Title Insurance plc to use Your name in respect of the payment or other settlement of any claim;
 - within 90 days of notifying First Title Insurance plc of a claim, circumstance or matter, provide a written statement to First Title Insurance plc detailing the amount of Your Actual Loss and the method used to compute that amount;
 - comply with all of the terms, conditions and provisions of the policy at all times.



When and how do I pay?

This policy is provided by the Policy Issuer as part of its service at no cost to You.



When does the cover start and end?

The coverage starts on the Policy Date (being the date on which the Search Report was prepared) and its term is the duration of Your relevant interest in the Property.



How do I cancel the contract?

Because the interests of a number of parties may be protected at the same time by the policy, it is not possible to cancel this insurance.

No refund of premium will be payable in any circumstance.